

General Meeting Notes

April 2, 2023



Attended:

- Tom Allmendinger
- Nate Mottle
- Annastasia Gallaher
- Ashley Labreck
- Sarah Roh
- Heather Chambers
- Ashley Motta
- Mitchell Bracket
- Dan Weiner
- Shane Rideout

Presiding Officer: Tom Allmendinger

Start Time: 1:00 p.m.

Operations

- Load in will start Tuesday morning with riggers.
- Main stage will load in on Wednesday.
 - If you don't have a specific job within the building on Wednesday
 - There is no manager for main stage this year. Email operations@sakuracon.org with questions on main stage.
- Thursday (Day 0) there will be three walk-throughs of the new building (Summit)
 - 11 a.m.; 1 p.m.; 3 p.m.
 - Tours should last about an hour and focus on the Summit building.
 - Tour for the old building can happen upon request.
 - You must have your staff badge with you.
 - General maps are available on the website.
- Hiring in SAS.
 - Email operations@sakuracon.org ; sas@sakuracon.org

Programming

- Things are going smoothly for Programming.
- Hiring for Panel Moderators.
 - Email programming@sakuracon.org

Publicity

- Home page take over on Komo 4 news.
- A new location for Info Booth will be on the ground floor of the Summit building.
- Newsletter
 - The April newsletter will be coming out after con and we're asking folks to send us a favorite photo and/or experience/memory of this year's con.

We'd also love a brief paragraph or two particularly from groups on their experience--the new space, the crowds, etc. We'll run some in every issue throughout the year.

- The newsletter goes out to staffers and attendees and comes out about the 15th every month.
- Email: newsletter@sakuracon.org
- Any printing needs, please email print.shop@sakuracon.org
 - Light staffing this year so please email ahead of time and reach out with special orders.
 - Located in Publicity Office Summit 424-425
- Hiring within Publicity for multiple position, specifically merchandise staff.
 - Email: publicity@sakuracon.org

Membership

- Officially not in pre-reg, but the pre-reg website will be up through the convention.
 - Must register online before picking up badges.
- Badges
 - All badges for volunteers and press will be in rooms Flex B and C
 - There will be an email sent out to all currently registered staff later today.
- New Mobile App
 - No longer using the GuideBook
 - The new app ties with registration.
 - Gives more functionality around Exhibits Hall, Sponsors, etc.
 - An email will be sent out regarding the new mobile application tomorrow.
- Bonsai display will be presented this year on the fourth floor of the Summit Building.
- Any issues with your schedule, information etc., please reach out to your manager/coordinator/supervisor first.
- Hiring for multiple positions.
 - Email membership@sakuracon.org

Relations

- Everything is running smoothly.
 - We have two bands this year.
 - Utilizing new and old spaces.
- We have a Make-A-Wish family this year.
- Charity Auction
 - Things are running smoothly; we are about fully staffed.
 - If you're interested in visiting us:
 - We are at Summit building Floor 5 Signature Room
 - Friday 11a.m - 6p.m., Saturday 10a.m - 7p.m., and Sunday 1-4p for live auction.
 - Sunday we are open for seating starting 12pm

Treasurer

- No Report

Facilities

- Thursday (Day 0) there will be three walk-throughs of the new building (Summit)
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 - You must have your staff badge with you.
 - General maps are available on the website.
- Coordinator and above with hotel
 - If you have issues or delays with checking-in, please contact your director.
- Contacting Facilities
 - Via email: Contact your director, please don't email facilities directly. Emails received from your director will be addressed before 12 p.m. and after 9 p.m.
 - Onsite: Send your request via dispatch, they will relay your request to Facilities.

Membership Comments:

- None

Motion to adjourn by Dessa

- Seconded

Adjournment: 1:35 p.m.