

## Sakura-Con General Meeting September 22, 2013

Meeting called to order at 1:04 pm.

Department Reports

Looking for more volunteers

IT will be migrating all unsupported Windows XP machines to a new OS. Please let IT know if you specifically require a Windows machine for your convention workstation.

Membership

Registration and Staff Preservation need volunteers

Relations

Working on several guests.

Making some long-requested changes to exhibitor registration.

Publicity

Thank you for participating in the party survey!

The Halloween party will be at the University Heights School on October 26<sup>th</sup>

Looking for many volunteers for all sub-departments

Programming

Looking for a cosplay coordinator and an opening / closing ceremonies coordinator

Looking for volunteers for all sub-departments

Facilities

Working with the Visitors' Bureau to get the hotel pages up and running.

There will be a policy update document forwarded to the staff list; please read it before the next meeting. Please keep an eye on your email inbox! We will be voting on these changes at the October meeting.

The volunteer section of the webpage is advertising volunteer positions from 2012. Please verify that your department is up-to-date!

Motion made to adjourn. Seconded.

Meeting adjourned at 1:19 pm.