

General Meeting – 03/18/2007

Meeting started at 1:33 pm

Last general meeting before the convention – next to last staff meeting for convention.

Ancea Treasurer – Reminders to get receipts delivered to Renee treasurer. Insurance has been acquired and paid for.

ANCEA Secretary – Contracts have been delivered to her..

Membership Secretary – Nothing new to report.

Relations – New guests added – a couple of web comic artists and a couple voice actors – please refer to web site for complete and up to date list. Saturday night (6:30 pm) will be a staff autograph session. Funimation is donating con-bags. Industry has been a good response, giving us a number of items for our bag stuffing. Premiers for Hellsing and a couple other animes. Suggestion to the general population, as you pass by the Industry booths, please offer a thank you for what they've offered to the convention.

#### Publicity

- Busy with preparing 'at con' items (For example Infobooth).
- More advertising on radio stations, tv/cable channels, and printed materials (i.e. Newspapers).
- Announcement of a survey – For those that turn in a completed survey with badge number, the survey's will be used as a raffle which is an iPod that is signed by M.O.V.E. Prize for the raffle will be shipped to the winner.
- NewType subscription discount available at their booth.
- 10<sup>th</sup> Anniversary merchandising will have T-shirts, lip balm, waterbottles (24 oz.), patches, stickers, keychains, antenna balls, and lanyards.

Programming – 4 hours short of 1200 hours of programming scheduled.

- Gaming – those that bring in consoles for donations, please make sure they are not modded boxes. For controllers, to use them, a person will need to submit their badge or state ID to check them out. As for arcade gaming, still being worked on, due to company we obtained arcade gaming from has gone out of business.
- Any scheduling changes need to go to Programming C&C not infobooth.
- Manga library has over 800 titles. Library will be closing before Closing ceremony to help pack up and be ready to return Manga to their owners after the ceremony.
- For prizes for tournaments, there will be a prize store. Events will give winners petal point cards, and winners can use the cards to spend their points to determine the prizes that they can get.
- AMVs – Shown the intro to AMVs. And for Trivia being worked on by Erin, drop dead date is Friday before con.

#### Operations

- Tech is being finalized. Audio 99% of equipment is here. Subwoofer boxes are almost done. Instrument and equipment rentals are being finalized. Video computers all reformatted and configured. Lighting equipment is still being worked on.

- Tech staff need to get their schedule finalized. Staff will need to check in or out, or else they will not be allowed to work staff next year if they don't meet the hour requirements to qualify for staff.
- SAS – dress code for Masquerade ball is formal wear or decent Cos-play outfit (jeans and t-shirts not allowed). Curfew is 1am, children can return at 5 am. SAS is located in 210 during the con. SAS during the dance will have a glow stick visible on left shoulder and they will be checking badges. Please check policies on web page for peacebonding rules and what items are not allowed.
- Member services – General staff preservation forum post regarding food items in GSP room didn't have much of a reply.. For anyone with suggestions for what to have in that room, please e-mail [memberservices@sakuracon.org](mailto:memberservices@sakuracon.org).
- Volunteer coordinator – Contact sheets that were passed out to coordinators need to be turned in. Also, FYI, please do not use an iron to make grilled cheese sandwiches.
- Voting on the Mascot will be at the bag stuffing party on April 1<sup>st</sup> at Meeker at 1 pm.
- General safety – Full time EMPs on site on 6<sup>th</sup> floor.
- General Safety – Please remember to stay hydrated.
- 5280 people pre-regged.
- Badge reminder – Registration booth will only have general attendee badges. For all other badges (i.e. staff & press badges), they are to be picked up at the convention office. Please have photo id to pick up badge.

Treasury – Over \$185,000 currently, but a couple of bills still haven't been factored into that. Guest reception, small gifts are good, no photographs allowed.

Facilities – If anyone is bringing anything big into the convention (as in a dolly would be needed), please contact Facilities about it, as they need to know about it. Facilities will check on the flat screen information monitors on their use..

Vice Chair – Reminder – We are all a team, remember to also enjoy the con. If staff gets tagged by a staff member for getting aid in being relieved (restroom, water break, etc), please help. As staff benefits are increased, the staff requirement hours will be increased in the future con. He also gave thanks to the staff members who have been with the convention for a long period.

Chair

- Reminder – Quorum is considered ¼ of the voting membership to be at a meeting to be able to vote on items. If we don't have Quorum of staff members don't show up at the election meeting (April 29<sup>th</sup>), then the only remaining staff members after that will be the 5 exec board members on their 2 hours will be the only ones who can vote for the remaining members.
- No photography and video recordings of special events (i.e. concerts).
- Unless permission is granted, no video recording of the election meeting will be allowed.
- Full staff meeting on Thursday meeting (9:30 pm).
- Also, all staff are required to do their 16 hours minimum – if any staff fails to complete their 16 hours, they will have their voting rights removed and will not be allowed to be staff the following year.

Meeting closed at 3:05 pm.