

General Staff Meeting 11/19/06

Erin Durdy, ANCEA Secretary, Presiding

Called at 1:02 pm to order.

Treasury sitting at \$160,000. Calm before the storm as we go into the holiday season.

Membership secretary has nothing to report.

Ancea secretary reported policy changes are still in progress and hoping all changes and adjustments will be ready for 20 days prior the January meeting.

Operations – needing staff in all sections.

- Still catching up on pre-registration. Any problems with spelling on one's own name as shown on pre-reg website, please e-mail [registration@sakuracon.org](mailto:registration@sakuracon.org).
- Tech needs staff.
- SAS is quiet right now and does need more staff. Remember, must be at least 18 years of age or older.
- Volunteers can check the yahogroup that is set up. It's another mechanism for finding volunteer and staff.
- Creation station via Julienne had a question of if there were any extra art flats. Looks like we can get easels from the convention center.
- Cosplay recording engineer is needed.

Meeting passed over to the chair at 1:13.

Publications

- The 1<sup>st</sup> electronic newsletter (Sakuracon Conduit) is on the web site. Read over the list of guests as currently confirmed as listed in the newsletter.
- Christmas party – site is yet to be decided. Party will be on December 16<sup>th</sup>.
- New flyers will be put on the website for those that wish to, can distribute them.
- Guests listed are approved to put on main web site.
- Cosplay submission rules are about to go up on site.
- Message board – still having issues with oversized signatures.
- For Directors and managers, please contact [web@sakuracon.org](mailto:web@sakuracon.org) and [secretary@sakuracon.org](mailto:secretary@sakuracon.org) as you hire people along with their forum name. The [web@sakuracon.org](mailto:web@sakuracon.org) is to get them access to the staff forums.

- Public Relations – need more staff for infobooth.
- Marketplace – Request for people to suggest other associations and leads to fill some of the tables.. Please mail to [publicity@sakuracon.org](mailto:publicity@sakuracon.org)

#### Facilities

- Walkthrough today for all staff that wish to participate.
- E-mail [facilities@sakuracon.org](mailto:facilities@sakuracon.org) if a hotel says it's full and he can check to verify if that's the case.
- Staff preservation room location is still being worked on.
- If you have not received a reply about staff reservations, you are not on the list.. Please e-mail facilities.
- Can't help with parking – but there are a large amount of lots in the nearby area.
- Hotels are filling up.

Seahawks currently losing – only 1<sup>st</sup> quarter. 1:30 pm

#### Programming

- Gaming staff, please contact your coordinator – John Bresler.
- Special Events manager – needing staff for masquerade ball.
- Live events – meeting last week – 2 coordinators left and is also in need of staff. Also, please resubmit all panel requests to [panels@sakuracon.org](mailto:panels@sakuracon.org). Youth Matsuri people please contact Mike Stark. One room completed for videos – any recommendations can be submitted to the forum message already in works.
- AMV – received 5 of 10 submissions.
- Cosplay – already received a number of groups.
- Dance – No new information. There will be lasers.
- Hall cosplay would like photographers.
- Another meeting next weekend.

#### Relations

- Dealers room is going well, but needs staff.
- Art show – rules and registration for art show are now on-line.

- Artist Alley – dates on a pdf file are wrong and need to be changed. Question about art badges based on the problem that happened last year. They can get their badges at the registration booth. Artist alley hours were increased and additional staff needed.

The two staff people that are in Volunteer coordinator and assistant volunteer coordinator positions have swapped positions.

Seahawks losing by 10 at 1:52pm.

House phones was asked about – we can't use them for communicating between rooms – they all go to WSCC Security.

Motion to close made and seconded. Meeting closed at 1:55pm.