

Sakura-Con General Meeting

June 12th, 2005

By Nathan Martin

Attendance: John Krall, Dan Harrison, Nathan Martin, Renee Naddeo, Rob Warner, Sean Larson, Elmira Utz, Steve Lewno, Rik Wall

A Quorum was present, however the roll was not available.

1:23pm – Meeting called to order

1:24pm – Introductions of new officers to staff.

1:25pm – Reports

1:26pm – Secretary Report
see attachment

1:28pm – Treasurer's report
see attachment. 35 dollar registration deadline is July 1st.

1:31pm – Facilities report

Things are going well. The Paramount and the Roosevelt were giving out incorrect prices, but it has been corrected. Also, a lot of people are getting confused about the layout of the hotels in the area. The Hilton has a tunnel going to the convention center. The Crown Plaza looks farther away, however you can walk rather easily to the convention center. Room Block information stands at 12 rooms reserved at the Roosevelt, and the Grand Hyatt has approx. 10 reservations. The prices that have been arranged are very good compared to the standard room rates. Storage for the convention has been arranged for as early as Monday before the convention. Staff rooms will not be separately available from the standard room block, although we are looking at the option of a staff hotel. There is no set date for a walkthrough of the convention center, but multiple walkthroughs are forthcoming. Question: Re: catering for staff. We will revisit this matter. Forklifts and other large equipment is not supplied by the convention.

1:49pm – Operations report

Member Services manager is Alinda Harrison, Richard Frietas is volunteer coordinator. Member Services is looking for Staff Preservation coordinator, since the job will require more preparation this year. Please contact member_services@sakuracon.org if you are interested. Volunteer Coordinator is accepting names for volunteers. Please use the yahoo group scvolunteers to find volunteers. This is an excellent resource for staff to find help. Tech Manager is John Utz. Tech manager is looking for a number of positions from managerial positions to less intensive positions. Registration, Caitlyn Miller is the assistant

Registration manager for Leah. Brian Nolan is also working on the online registration database. Security is still looking for staff members. Operations are also looking for an assistant director position. Inventory is forthcoming.

2:00pm – Relations report

Assistant Relations is Wally Lindsay-Garrett. American Guest Relations manager is Chris Louck. Exhibitor Hall Manager is Chris Small. 2/3 (approx. 47 dealers) of the hall is sold. Corporate and Guests are working on contracts.

2:06pm – Programming report

Programming C&C manager is Chris Norman. C&C will be handling programming staffing for general things like video rooms and panel rooms. Melissa Bernoudy is Live Programming manager. Ross Huey is Special Events Manager. An assistant director of programming position is available. Scheduling will be available once the room layouts have been finalized. More late-night programming will be available this year because of the lack of CCTV. We may not be able to have programming on Thursday, but we are working with the venue to try to have something happen. “Friday morning” begins at 6:00am.

2:19pm – Publicity report

Press Coordinator position is available. Budgets and most sub departments are moving along nicely. The forum is being turned over to the 2006 staff effective today. Caitlyn is the Forum Coordinator. The Mascot contest is still accepting submissions. Tom Allmandinger is assistant Director. Sabrina Cretella is the Public Relations manager. Erin Durdy is Publications Manager. Cindy O’Hare is the merchandising coordinator. Nikki Hays is the Team Sakura captain. Aleeza McCant is Photo Booth Coordinator. Eric Jorgensen is the Online Information systems manager. Julian Fong is the Signage coordinator and the pocket book designer. The July meeting will have the mascot contest vote. Team Sakura has several events coming up, and is looking for people to attend these events, these events do count towards your required hours.

2:44pm – ANCEA report

Julie Lynch-Allen gave a report on proper meeting communications. Taxes are done. BMI and ASCAP fees are forthcoming. 501(c)(3) status is coming to a close. June 25th is “A Night In The Orient”, a film festival in Tacoma. Check the website, www.ancea.org, for updates. The ANCEA bylaws are also being redone. The next meeting is July 9th, 10:00am – 1:00pm at Sumner Library.

2:49pm – adjourn to 3:00pm

3:04pm – return from adjournment

3:05pm – old business

First, renaming the security department.

Second, extending the terms of directors to two years.

Regarding the renaming of security, Operations has asked to hold off on voting in a new name until the next general meeting. There is a thread in the staff forums to suggest names.

Regarding the term length of the convention directors, the proposal would concern extending the terms of directors to alternating two-year terms. There is the concern that having two-year terms will lead to burnout. It is suggested that a two-year term would alleviate burnout. Two-year terms will also help to cut down on politics. It has also been suggested that it would be a good idea to create a 'manual' for each director to hand off to the next director. It may also be a good idea to create an advisory panel for directors to refer to.

A drafted motion follows but was not acted upon: "Motion to extend all elected terms to two years by changing the bylaws to say "Successor Directors shall be elected to two-year terms at the annual meeting of members. Elections shall be limited to the election of half of all elected officials in any given year with remaining officials elected at the following annual meeting.""

4:08pm - Motion to table to discussion of extending elected official terms to 2 years until the next meeting. Motion seconded and carried.

4:09pm – Motion to table the discussion of renaming security until the next meeting. Motion seconded and carried

4:10pm – Old business concluded

4:11pm – New Business

4:12pm – Julian Fong has requested to add the item to the agenda for changing the Sakura-Con logo. The item will be discussed at the July meeting.

4:13pm – Dan Harrison has requested to add the item to the agenda for requiring a manual from each of the directors for successor directors.

4:28pm – Motion to adjourn. Seconded, carried.