

## Sakura-Con 2004 General Meeting

### Official Meeting Minutes

May 26, 2003

Scheduled Time: 11am

Meeting Location: Meeker Junior High School

#### Opening:

The General meeting of the Sakura-Con 2004 Membership was called to order at 11:08am on May 26, 2003 in Meeker Junior High School by Convention Chair, Max Pham.

#### Officers Present:

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Max Pham	- Con Chair
Jennifer Wong	- Con Vice Chair
Jimmy Chang	- Secretary
Rodger Burns	- Treasurer
Erik Schwiebert	- Director of Operations
Mark Craypo	- Hotel Liaison

#### Officers NOT Present:

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Peter Williamson	- Director of Programming
Isaac Alexander	- Director of Relations

#### Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

#### Discussion

Our current Director of Operations, Erik Schwiebert announced that he regrets that he has to step down as Director of Operations because his wife is pregnant. Erik will stay on until a new director of Operations is found. The Con Chair, Max Pham said that the Con Board will be selecting a new Director of Operations as specified in the Bylaws.

Since a couple of key Board Members were missing at the beginning of the meeting, a motion was made and accepted to postpone the discussion of the second agenda and skip to the 3rd Agenda "Proposed Con Structure" discussion.

Wallis Lindsey, who was appointed to create the Proposed Changes to ANCEA and Sakura-Con Articles of Incorporation and Bylaws, had to leave early because her father had a medical emergency.

#### Agenda of "Proposed Con Structure"

- 1) Someone brought up the point that the Sakura-Con Message Board needs a Message Board Moderator. Sakura-Con member Dessa mentioned that a lot of work is involved with moderating the message board. Theo said that we may have to split up the duties between the Sakura-Con MB and the other Internet functions because of the workload involved.
- 2) Dessa then asked about the role of the Photography Coordinator and whether it should be moved to be under the publication manager. It was decided that photography involved many things besides just publications and that it should still be its own department.
- 3) Another issue was whether there should be entertainment during line control. But there isn't enough staff and the liability may be too great.

- 4) There was the issue of whether we should hire an emergency management technician. The decision was that the liability was too great to hire a medical crew.
- 5) A suggestion was made that we need to return the very popular Masquerade Ball for 2004. For some reason, that event was not included in Sakura-Con 2003. Also at issue was whether we should require that only costumed members be allowed into the ball. It was explained that the reason for the Masquerade Ball in the first place was to have a special dance for just costumers.
- 6) Next, someone brought up the issue of having a specified set of Video Codec for Videos submitted for use in the Con. It was explained that it was not practical to collect Video CODECs and that a policy should be developed on what Video CODECs are acceptable.
- 7) An issue was brought up as to whether Merchandising should be under Relations or Public Relations or whether it should stay under Operations. It was felt that, for merchandising, a closer relation between potential sponsors and Merchandising was necessary and that merchandising would be best served under Relations.
- 8) There was the issue of congestion in the hallways for picture taking. So a consideration was to have a location specifically reserved for photo taking. Even though it would not totally eliminate congestion, it would perhaps help reduce congestion. Leaving the Windowed hallway free for photos was a bad idea because of sunlight and glare problems.
- 9) The discussion then carried on into getting more space in the hallways. The point is that space has always been a problem and it is a continual struggle.
- 10) The Con Secretary then asked whether anyone had a problem with having an 8th Director Position, The Director of Publicity. No one indicated that they did and the board agreed that the position should be established. Finally, a motion was made to close the discussion on Con Structure.

The next item on the agenda was, the previously skipped, 2nd Agenda Item Introduction of the Bylaws A big issue was, "What constitutes a voting member of Sakura-Con?" Another issue was whether we should specifically mention the ability to have a meeting electronically or online. Roger asked whether a quorum for an 8 Member Board should be just Half the board members or 5 Board Members. After the Introduction of the Bylaws a break was called to give people time to look over the Proposed Bylaw changes.

Break was called at 12:15pm  
Discussion continued at 12:37pm

On the resumption of the meeting, the first topic of discussion was, "What class of members would be able to vote?" Mark Craypo, Hotel Liaison, mentioned that different organizations have different ways that they define members and voting members. Some organizations require a voting member to pay a fee for voting rights. A suggestion was made that attendees should not be included as being members of Sakura-Con because, in general, they do not take part in the affairs of the Convention. Daniel Harrison, ANCEA President, mentioned that we could have a stipulation that voting rights be related to how many meetings a member attends. Jimmy Chang, Convention Secretary, mentioned that a small fee would be the most equitable way to provide for sufficient voting rights. However, Dessa believed that a fee would be too much of a burden on some people. Jimmy suggested a fee of just \$5 for voting rights, which he felt was a small price to pay for the desire to take part in the organizations affairs. Another member also believed that a small fee was the most equitable method for establishing a voting

membership. However, a heated exchange ensued when Dessa became very adamant about what she felt was an unfair fee for voting. Jimmy snapped back, saying that the fee was really trivial, but then decided to stop his argument and move on.

Someone also mentioned that there should be a clause where, if you don't show up to vote, the vote goes to the board. We would need to set up a policy on what the responsibilities of a member should be. Dawn suggested that the failure to vote be counted as an abstention. But, we determined that it was not legal.

Max offered a motion to adopt a change to the membership due. That is to add a voting member class. In order to avoid confusion with and during Sakura-Con registration, an idea was devised in which the voting rights dues would not be taken during Sakura-Con. Otherwise, voting rights dues could be taken at any other time throughout the year. The information on this kind of voting rights policy should go into the Con Book. Idea is to have the voting membership expire right after the convention. Membership lasts until the end of the next convention.

Next was the issue on the definition of how meetings are held. Specifically, whether there should be a clearer definition of online meetings. That would be a question to ask Wally.

The issue of what is meant by ANCEA "governing" Sakura-Con came up. Wally was not available to answer questions on this. However, Roger brought a "Proposed ANCEA Governance of Powers" list. The discussion centered on the wording of ANCEA "choosing" to see the Sakura Con budget. The consensus was that there needs to be a time limit on how long Sakura-Con can take before they have to submit a budget to ANCEA and how long ANCEA can take before they have to approve or disapprove a budget submittal to ANCEA. The question is trying to balance the control of ANCEA for Sakura-Con Contracts and Procurements. An idea was floated that contracts and procurements should be tied into budgetary and legal limits along with time limits.

Section 7 of the ANCEA Board allows for the majority vote removal of the entire Sakura-Con Board. A proposal to have a board member be suspended instead of removed was made to allow for due process to occur, but at the same time, allow for executive decisions that could be made more immediately. Thus not holding the organization hostage as immediate action may be necessary.

In Section 3.9, the issue of adding text specifying that meetings can be done online was discussed, but no firm conclusions were made. That may be a question for Wally.

A potential problem was pointed out in Section 3.5 of the Bylaws where "a one-year term" should instead be replaced by "until the next annual meeting".

Also discussed was the idea of what constitutes compensation for services in Section 3.21. No decision was made to change the wording at this time.

The word "Convention" should somehow be removed from the Bylaw's language because it is a negative red flag to the IRS when determining whether we deserve a 501 C 3 Non-profit status.

There was a discussion about whether there should be a clearer definition of officer. A thought was that we should list what constitutes an officer.

There was a discussion about the process of removing officers or Board of Directors in Section 3.18. A concern expressed by current Director of Operations, Erik Schwiebert, was the risk that a quorum would not be met during a meeting to remove Board members.

In Section 3.19, titled "Vacancies", it was decided that we wanted vacancies of individual Directors to be filled by the remaining Board Members. So text to that affect should be added. It

was also felt that wording should be added in the case that the Entire Board is removed from office.

In Section 4.6 regarding the Chairperson, it was agreed that we need to add text stating "the ANCEA Board's control as specified" instead of just "the ANCEA Board's control".

In Section 5.2 regarding the Accounting Year, The ANCEA Treasurer, Edward Wallace, explained his reasoning behind keeping December 31st at the end of the Accounting Year.

In Section 5.3 under Rules of Procedure, we all agreed that the Sturgis Rules of Order is much more desirable Rules of Procedure than Roberts Rules of Order.

Dawn was nominated and accepted Director of Publicity.

A motion was made to Adjourn the Meeting and was Seconded.

2:45pm

Adjournment:

Meeting was adjourned at 2:45pm by Convention Chair, Max Pham. The next General Meeting will be at 11am on June 7, 2003 in Meeker Junior High School.

Minutes submitted by: Secretary, Jimmy Jen-yu Chang

Approved by: Convention Chair, Max Pham